

# O T T A W A

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## V I S I T O R S C E N T E R

**March 25, 2013**

**Board Meeting Minutes**

**COMMITTEE MET AT CITY HALL**

**Present:** Chair Kevin Steward, Executive Director Julie Johnson, Secretary Jeff Heimsoth, Treasurer Peg Kramer-Graves, Marty Ruhland Matt Skelly, Hans Andrews, Byron Perry, Deb Burns, City Liaison Nancy Stisser (ex-officio); **Absent:** Jeff Johnson, Tina Wright, Chamber Director Boyd Palmer (ex-officio).

Meeting Called To Order 5:06 pm

Subject	Discussion	Decision	Next Steps – Motion
Public Comments	None		
Chamber Report-Palmer	None	Na	
City Report-Stisser	Street banners ordered; Tractor event will come thru Ottawa this year!	Na	
Next Board Meeting	Monday, Apl 22, 2013 @ 5pm @ Reddicks	Na	
Next Committee Meeting	Wednesday, Apl 10, 2013; Finance by Email; Operations 2pm; Marketing 4pm	Na	

Review of Minutes	Review of motions pending from Feb 25 <sup>th</sup> , 2013 meeting (no quorum) as follows;	<p>Moved by Perry, 2<sup>nd</sup> Andrews</p> <p>Moved by Perry, 2<sup>nd</sup> Ruhland</p> <p>Moved by Andrews, 2<sup>nd</sup> Graves</p> <p>Moved by Ruhland, 2<sup>nd</sup> Burns</p>	<p>Motion to fund Wallace Weekend \$670. Motion Carries</p> <p>Motion to approve January minutes. Motion Carries</p> <p>Motion to approve financial reports of 2/25. Motion Carries</p> <p>Motion to approve minutes of 2/25. Motion Carries</p>
Directors Report	Events report, meetings report, head count report, accepted as presented.	Na	

Committee reports	<u>Finance-Reports Attached</u>	Moved by Andrews, 2 <sup>nd</sup> Ruhland	Motion to accept Financial Report as presented. Finances were pre-approved by finance committee on line at an earlier date. Motion Carried
	<u>Marketing-Preview of Walt Willey Pick Us! Commercial completed; Morel Fest new phone app; Curts Morel design won Best Branding at Gov Confrence on Tourism 2013</u>	Na	
	<u>Operations–</u>	Moved by Skelly, 2 <sup>nd</sup> Graves	Motion to nominate Katie Sondgeroth to board position for 3yr term. Motion Carries
		Moved by Andrews, 2 <sup>nd</sup> Perry	Motion to nominate Deb Burns to fulfill Tina Wrights remaining 3yrs of her 3 <sup>rd</sup> term. Motion Carries
Enter Executive Session		Moved by Andrews, 2 <sup>nd</sup> Graves	Motion to move into Executive Session to discuss contractual Reddicks agreement. Motion Carries
Exit Executive Session		Moved by Andrews, 2 <sup>nd</sup> Graves	Motion to move out of Executive Session back into Regular Session. Motion Carries
Adjournment	Adjourned at 6:06pm	Moved by Perry, 2 <sup>nd</sup> Skelly	Motion to adjourn. Motion Carried.

RESPECTFULLY SUBMITTED BY JULIE JOHNSON FROM NOTES BY JEFF HEIMSOTH, SECRETARY 3/25/13